

**Brookside Junior High**  
**A Checklist for Families for back to school Sept 2020**

<p><b><u>Week Before School Begins</u></b></p>	<ul style="list-style-type: none"> <li>○ Review good hand hygiene and cough/sneeze etiquette</li> <li>○ Become familiar with the COVID-19 screening tool  <a href="https://novascotia.ca/coronavirus/docs/Daily-COVID-checklist-en.pdf">https://novascotia.ca/coronavirus/docs/Daily-COVID-checklist-en.pdf</a></li> <li>○ Check school supply list and prepare a backpack with the essential supplies</li> <li>○ Ensure students are aware they will be required to wear a mask during class and in the hallway (some exceptions for physical education, eating and drinking)</li> </ul>
<p><b><u>Day Before School Begins</u></b></p>	<ul style="list-style-type: none"> <li>○ Check email for homeroom assignment, assigned entry door and homeroom classroom to go to off the bus (will be sent Friday)</li> <li>○ Check that a mask(s) is in the backpack</li> <li>○ Pack snacks, a full water bottle and a lunch if staying during lunchtime</li> <li>○ Pack a smart phone/iPad/Chromebook/Laptop if available</li> </ul>
<p><b><u>First Day of School</u></b></p>	<ul style="list-style-type: none"> <li>○ Go through the COVID-19 screening tool  <a href="https://novascotia.ca/coronavirus/docs/Daily-COVID-checklist-en.pdf">https://novascotia.ca/coronavirus/docs/Daily-COVID-checklist-en.pdf</a></li> <li>○ Keep student home and contact 811 if symptoms are present</li> <li>○ Proceed directly to homeroom class from the bus through the designated entrance for your grade level (Grade 6 teachers will meet their students outside.)</li> <li>○ Follow floor sign directional arrows</li> <li>○ Sanitize hands upon entering classroom</li> <li>○ Maintain social distancing at all times</li> </ul>
<p><b><u>At Lunchtime</u></b></p>	<ul style="list-style-type: none"> <li>○ Disinfect your hands before eating</li> <li>○ Pack all garbage, compost and/or recyclables into your backpack/garbage can and clean the desk</li> <li>○ Lunch supervisor(s) will make every effort to take the cohort outside to their designated break area (weather permitting)</li> </ul>
<p><b><u>At Dismissal</u></b></p>	<ul style="list-style-type: none"> <li>○ Dismissal will be staggered by a couple of minutes per grade at the end of the day. Students will depart through their assigned door and proceed to the busses.</li> <li>○ Masks must be worn on the bus</li> <li>○ Maintain social distancing at all times</li> </ul>

## What ifs and other questions...

<p><b>What if my child feels ill during the school day?</b></p>	<ul style="list-style-type: none"> <li>• They will be isolated with a supporting adult</li> <li>• Parent/guardian will be contacted to pick the student up as quickly as possible</li> <li>• Parent/guardian should contact 811 if COVID-19 symptoms are present</li> </ul>
<p><b>What if a staff member feels ill during the school day?</b></p>	<ul style="list-style-type: none"> <li>• They will notify the office and leave immediately</li> <li>• Another staff member will be assigned to replace them until arrangements are made for a substitute</li> </ul>
<p><b>What if my child cannot wear a mask due to a medical condition?</b></p>	<ul style="list-style-type: none"> <li>• Communicate with the school as soon as possible</li> <li>• Medical documentation is not required at this time</li> </ul>
<p><b>What if I need to drop-off/pick-up my child during the school day?</b></p>	<ul style="list-style-type: none"> <li>• Communicate your plans with the office in advance when possible</li> <li>• Student will check-out/in at the office and will meet you outside</li> </ul>
<p><b>What if my child has special needs and requires different support from what is described here?</b></p>	<ul style="list-style-type: none"> <li>• Contact the school so we can plan together to meet your child's needs</li> </ul>
<p><b>What if my child doesn't have required supplies in their backpack?</b></p>	<ul style="list-style-type: none"> <li>• During a pandemic, "not sharing is caring"</li> <li>• School staff will make every effort to provide missing supplies</li> </ul>
<p><b>What if my child forgets or loses their mask?</b></p>	<ul style="list-style-type: none"> <li>• Inform the staff member at the assigned entry door and they will make arrangements for a disposable mask to be brought to them</li> </ul>
<p><b>Will there be student fees this year?</b></p>	<ul style="list-style-type: none"> <li>• We are not collecting student fees this year</li> </ul>
<p><b>Why are we being asked to send device (chromebook, laptop or iPad) with my student? What if we don't have one to send? That's ok!!!</b></p>	<ul style="list-style-type: none"> <li>• We will be using technology regularly for learning activities to prepare for the possible transition to learning at home</li> <li>• We have some Chromebooks for students to use if they do not have their own personal device</li> <li>• Any shared school-based devices will be cleaned and sanitized between use</li> </ul>

<p><b>What if I need to drop something off for my child during the school day?</b></p>	<ul style="list-style-type: none"> <li>• If at all possible, call us when you are here and we will have your child go outside to pick up the item from you</li> <li>• If you must drop something off in the school yourself (emergency only), communicate with the office when you are here and we will meet you at the door and deliver the item to your child.</li> </ul>
<p><b>Can I come to school with my child on the first day?</b></p>	<ul style="list-style-type: none"> <li>• Non-essential people are not permitted in the building – please plan for them to come on their own</li> <li>• If there are any special circumstances, please contact the office in advance to discuss arrangements that meet public health requirements</li> </ul>
<p><b>What if I need to speak with a staff person or arrange a meeting?</b></p>	<ul style="list-style-type: none"> <li>• Contact the school and arrangements will be made for a phone meeting, Zoom call or Google Meet as appropriate</li> </ul>
<p><b>Will there be cafeteria service and if so, how will it work?</b></p>	<ul style="list-style-type: none"> <li>• We are planning to offer cafeteria service by the end of September</li> <li>• Only lunch items will be available and must be pre-ordered</li> <li>• Food will be delivered to your child’s classroom</li> </ul>
<p><b>Will school photographs be arranged this year?</b></p>	<ul style="list-style-type: none"> <li>• School photography has been set for Sept 30. <i>Nova Scotia School Pictures</i> is following the public health measures they have been given.</li> </ul>
<p><b>It says above to pack a full water bottle. Will water be available at school for my child?</b></p>	<ul style="list-style-type: none"> <li>• Water coolers will be available to students during the day</li> <li>• We ask for a full bottle to limit the need to leave the classroom as much as possible</li> </ul>
<p><b>What happens if a student or staff member has symptoms or has tested positive for COVID-19?</b></p>	<ul style="list-style-type: none"> <li>• Public health will be immediately involved and will provide direction to the school and community</li> </ul>

**Department of Education and Early Childhood Development Resources for Families:**

<https://www.ednet.ns.ca/backtoschool#faq>